

# BOARD OF COUNTY COMMISSIONER'S MINUTES

October 25, 2010

The regularly scheduled meeting of the Board of County Commissioners was called to order this 25th day of October 2010, in meeting room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rusty Sullivan, Chairman  
George Skinner, Vice-Chairman  
Rod Cleveland, Member  
Tammy Howard, Secretary

Others present were: David Batton, Assistant District Attorney, Christine Brannon, Melinda Duke, Brenda Wakeman, Denise Ellison and Debbie VanWye.

George Skinner moved, seconded by Rod Cleveland, to approve the minutes of the Regular Meeting of October 18, 2010.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, Rusty Sullivan moved, seconded by George Skinner, due to so many line items, to accept the bids and to table the awarding and/or rejecting of County Bid #COM-1482 – One-Year (1) Non-Encumbered Contract with the option to renew up to two (2) consecutive years, for the Rental/Cleaning of New 100% Cotton and New Polyester/Cotton Blend Uniforms, Coveralls and Overalls.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed as follows:

<b>CLEVELAND COUNTY BID SUMMARY</b>				
<b>List of Individual Bidders</b>				
		<b>Unifirst Holdings, L.P.</b>		
BID: <b>#COM-1482</b>				<b>AWARDED TO:</b>
DEPT: County Commissioner's				Tabled on 10-25-10
DATE OPENED: 10-25-10				
<b>List of Individual Items</b>				
One-Year (1) Non-Encumbered				
Contract with the option to renew				
up to two (2) consecutive years,				
for the Rental/Cleaning of New				
100% Cotton and New Polyester/				
Cotton Blend Uniforms, Coveralls				
and Overalls.				
NON-COLLUSION AFFIDAVIT:		YES		
PA-102(1982)				

Upon the request of Brenda Wakeman, Rusty Sullivan moved, seconded by George Skinner, to award County Bid #HWY-1481 – Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners, where the low bidder is not awarded there is an explanation. The bid term will be from November 5, 2010 thru February 4, 2011.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Service Agreement between the County Sheriff’s Office and Rod’s Pest Control for pest control treatment for the Detention Center/Jail, Operations/Field Services and the Administration Offices. Agreement will be for one year and will be charged a monthly rate of \$185.00.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the CED #5 Fund Project Application to Reconstruct, Stabilize and Lay 2” of asphalt one mile of road on S.W. 164<sup>th</sup> between Pennsylvania and Western. Amount requested is \$14,285.66 by the Cleveland County District #1 Commissioner. Total project cost is \$133,000.00.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Resolution for the 2011 County Holiday Schedule.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve an Amended Resolution amending the County Holiday Schedule to add December 23<sup>rd</sup> as an additional County holiday due to a recent proclamation of the Governor declaring December 23, 2010 as a State Holiday.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Resolution for Disposing of Equipment, Inventory #D301-173, 2001 Dodge Truck, S/N #1B7HC16X51S264373, this item is from the County District #1 Commissioner and is being junked.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the following Cash Fund Appropriations:

a. Sheriff’s Service Fee Fund	\$ 53,584.11
b. Sheriff’s Revolving Fund	53,833.94
c. Sheriff’s Federal Share Revenue Fund	6.45
d. Sheriff’s Commissary Fund	8,362.45
e. Sheriff’s Courthouse Security Service Fee Fund	3,954.75
f. Sheriff’s Jail Fee Fund	6,432.18
g. Treasurer’s Certification Fee Fund	5,395.00
h. County Clerk’s Lien Fee Fund	2,420.48
i. County Clerk’s Preservation Fee Fund	24,715.63
j. Court Clerk’s Revolving Fund	10,750.75
k. Fair Board Fund	12,923.00
l. Bridge Capital Improvement	95.66

m. Highway Unrestricted	443,183.83
n. Commissioner’s Building Fund	30.82
o. D.A. Incarceration Costs Fund	497.46
p. Sales Tax Fund	618,806.67
q. S.T.O.P. Violence Against Women Grant	3,810.00
r. Co Bridge & Road Improvement Fund	616,455.07

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

11-0152 – B2A	11-0057 – T2A
11-0840 – B2A	11-1091 – T2A
	11-1894 – T2A
11-1424 – CFB5	

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the following Blanket Purchase Orders submitted from the following Departments:

a. **Sheriff’s Department:**

11-2509 – B2A	J&R Windows & Glass	\$ 500.00
11-2510 – B2A	Pottawatomie Co. Public Safety	\$1,500.00
11-2511 – B2A	Marks Plumbing Parts	\$1,000.00
11-2521 – B2A	Capital City Processors, LLC	\$ 500.00
11-2522 – CFBC2	Keefe Commissary Network	\$2,500.00
11-2523 – B2A	W.W. Grainger, Inc.	\$ 500.00

b. **Building Maintenance Department:**

11-2408 – SM2	Ellison Feed & Seed, Inc.	\$ 200.00
11-2414 – SM2	American Elevator Company	\$ 714.00
11-2448 – SM2	American Elevator Company	\$ 615.86

c. **District #1 Warehouse:**

11-2430 – T2A	Waste Management	\$ 300.00
11-2467 – T2A	First Aid Express	\$ 800.00
11-2497 – T2A	Moyers Factory Warehouse	\$1,200.00
11-2513 – T2A	Forest Lumber Company	\$ 800.00
11-2514 – T2A	Fastenal Industrial	\$ 500.00

d. **District #2 Warehouse:**

11-2444 – T2A	Galeton Gloves	\$1,500.00
11-2457 – T2A	Perfection Equipment	\$1,200.00
11-2458 – T2A	Maxwell Supply Company	\$ 750.00
11-2459 – T2A	Warren Cat	\$2,500.00

e. **District #3 Warehouse:**

11-2421 – T2A	Custom Product Corporation	\$ 500.00
11-2428 – T2A	Jim Johnson Oil Company	\$1,500.00

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 10/11

a.	General Fund	\$ 666,226.96
b.	Highway Fund	231,695.20
c.	Health Fund	106,439.55
d.	Sheriff Service Fee Fund	125.28
e.	Sheriff Commissary Fund	1,528.54
f.	Sheriff Jail Fund	1,014.00
g.	Sheriff Revolving Fund	3,798.60
h.	Stop Violence Against Women Fund	7,620.00
i.	Fair Board Fund	4,276.83

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rod Cleveland seconded the motion.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

(Note: George Skinner, District #2 County Commissioner, requested it be noted in the minutes of the October 12, 18 & 25, 2010 Board of County Commissioner’s Meeting, Mr. Skinner had injured his hand and could not physically sign the meeting documents hereby using Mr. Skinner’s signature stamp instead.)

(Clerk’s Note: the agenda was posted on 10-22-2010 at 8:22 a.m.)